



EAST VALLEY EDUCATION CENTER

447 SOUTH 4TH AVE OAKDALE CA 95361

Dear Parent and/or Guardian:

For the 2021-2022 school year, we are required to offer an independent study option to students and families to be made available to students whose health would be put at risk by in-person instruction, as determined by the parent or guardian.

State and federal laws require us to inform you of your option to enroll your student in an Independent Study (IS) program instead of in-person instruction. From these options, you may choose the one that best suits your child.

This letter also explains:

- Your right to request a parent-teacher conference prior to enrollment to inform your decision.
- The process and your students' rights regarding procedures for enrolling, disenrolling, and re-enrolling in independent study.
- The asynchronous and synchronous instructional time that your student will have access to as part of independent study.

Requesting a Parent Conference

It is your right to request a parent conference prior to enrolling your student in Independent Study in order to inform your decision and ensure that it is appropriate for your student. If you would like to request a conference, please contact your child's school administrator to schedule an appointment.

Enrolling, Disenrolling & Re-Enrolling

Once you have determined that you would like to pursue Independent Study, you can begin the enrollment process.

1. Make your request in writing (email is acceptable) to the appropriate school site for each child you want to enroll.
2. The school will contact you to set up an appointment to complete the independent study agreement either virtually or in person. An agreement must be completed for each child being enrolled.
3. At your appointment, you will complete the master agreement.
4. Once the contract is completed, you will receive additional information about the onboarding process.

If you are enrolled in Independent Study and would like to return to in-person instruction, you must follow the procedure for disenrolling.

1. (Submit to the school) your child will return to for in-person instruction, a written request (email is acceptable) to disenroll your child from Independent Study. A written request must be received for each child you wish to disenroll.
2. Once the written request is received the school will contact you within 5 business days with a date your child may return to in-person instruction.



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Once disenrolled, should you need to return to Independent Study you are required to adhere to the re-enrollment process.

1. Make your request to return to Independent Study in writing to the school your child is attending. A request must be made for each child returning to Independent Study.
2. Once the written request is received the school will contact you within 5 business days with a date your child may return to Independent Study.
3. The original Independent EVEC Independent Study Master Agreement will be in effect.

Instructional Time

The goal of our Independent Study program is to provide an alternative to in-person instruction to students whose health may be put at risk by attending class face-to-face. As such, Independent Study is an educational program that provides instruction based on the state-adopted content standards by certificated teachers. There are specific requirements for instructional time that may include both synchronous and asynchronous work. These expectations will be outlined in the students' Independent Study Master Agreement, which must be signed prior to enrollment.

If you have any questions beyond the details listed above, please contact your child's site administrator to ask about the process.

Sincerely,

Luca Oliveri

Administrator